

**Meeting of the representative council of the student union of Southeast Finland University of Applied Sciences**

**Time:** 05.09.2024 klo 17:00

**Place:** Teams, Paraatikenttä 7, 45100 Kouvola

**Present**

**Minutes of the meeting:**

**1. § Opening the meeting**

**2. § Speaking and attendance rights**

Proposal: Everyone attending has the right to speak and attend this meeting.

**3. § State of legitimacy and quorum**

Proposal: Meeting is legit and quorum.

**4. § Election of chair, secretary, and tellers**

Proposal: The meeting elects Terppa Kuismin the vice president of the representative council, as the chair of the meeting, and Sauli Sarjus, the executive director of the student union, as the secretary of the meeting. Two record inspectors are appointed for the meeting, who will also act as vote counters if necessary.

**5. § Acceptance of the meeting agenda**

Proposal: Acceptance of the meeting agenda without changes.

**6. § Announcements**

- Representative council members annual ball tickets cost 60€ (Nelli-Noora Kortelainen)
- Greetings from the board (Team leads)
- Board's upcoming representative events (Nelli-Noora Kortelainen)
- The green student card for Open University of Applied Sciences (AMK) students will now only be offered to path students. Xamk's management has decided that the staff-priced lunch at Xamk's

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cafeterias will only be available to path students. In some campuses, diploma students have been allowed to have a staff-priced lunch at Xamk's cafeteria. However, there has been no official decision on this matter, and practices have varied greatly. Moving forward, the practice will be standardized. Path students can receive the discount by showing, for example, the student union's green student card at the cafeteria cashier.

- Work on the Slice mobile meal support card has begun. The project was initiated with a kickoff meeting on August 6, 2024. The project is coordinated by Sauli Sarjus and Siiri Pyy (Restaurant Manager). A QR code will be implemented in the Slice app, which can be scanned at Xamk's cafeteria cashiers and self-service kiosks. Degree students who are not members of the student union will have their own visual meal support card. Slice will design the meal support card and authorize it through Kela. Path students who are not members of the student union will receive a QR code and a unique Xamk visual card that entitles them to a staff-priced lunch at Xamk cafeterias. The implementation of QR code readers is being investigated for the Compass Group cafeterias in Kotka and Kouvola.
- A working group appointed by the student union board will start the website redesign project by investigating the implementation costs and preparing a budget for 2025. The website will be built on a WordPress platform.
- A working group appointed by the student union board will begin the process of evaluating membership registry providers and preparing a budget for 2025 to facilitate the changes.
- The student union will discontinue the sale of Survival Kits on the Mikkeli campus by December 31, 2024. Survival Kits sold in 2024 will be returned according to previous practices when the return is timely for the student.
- The SAMOK Presidents and Executive Directors Meeting (PJTJ) will be held at Xamk's Kouvola campus from September 26 to September 27, 2024.

### 7. § Membership review

Presenter: Heini Hänninen

Decision Proposal: The membership situation is acknowledged.

Decision:

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**8. § Financial Review (Attachments 1 - 4)**

Presenter: Sauli Sarjus

**Finances:**

As of the review date (August 19, 2024), the student union's finances are -41 950,22€ in deficit (Attachment 1). In 2023, the result was -28 053,87€ in deficit. A significant factor contributing to the weakened financial situation as of the review date is the costs incurred from the development of student culture in Savonlinna, amounting to 25 062,11€.

Administrative expenses have been reduced compared to the previous year. The decrease in administrative costs is mainly due to reduced personnel expenses and fewer payments in fees.

Membership fee income has decreased compared to the previous year, with a difference of approximately 9 800€. However, it should be noted that summer and July membership fees have not yet been accrued. The student union's paid membership fees (SAMOK) have increased by approximately 1 000€.

Overall, the financial situation has continued along the same lines as the previous year, with a drop in membership fee income compared to the previous year.

**Investments:**

As of the review date (June 30, 2024), the market value of the student union's investments was 176 240,76€ (Attachment 2). The investments have yielded the student union 16 240,76€ (Attachment 3). At the review date, Strategy A stocks were the most profitable with a 32.20% change and a 6 459,33€ change. Over the year, the overall return on the investment portfolio has been +8.89% (Attachment 4).

Decision Proposal: The financial and investment review is acknowledged.

Decision:

**9. Greetings from student representatives**

Presenter: Rico Martikainen, Laura Laakso, Terppa Kuismin

Introduction: Student Union Kaakko has multiple student representatives in different organization and instances. Student representatives are required to inform student union about recent decisions and happenings in organizations.

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Currently student union has representatives in following organizations:

Xamk Oy – Rico Martikainen

YTHS – Laura Laakso

MOAS board – Terppa Kuismin

Some of the working committees in Xamk are lacking student representatives. If rep.co member is interested of taking part in any of the committees, they should contact president of the student union board.

Decision proposal: The greetings from student representatives are acknowledged.

Decision:

#### **10. § National Union of Students in Finnish Universities of Applied Sciences (SAMOK) General Assembly 2024**

Presenter: Laura Laakso

The general assembly will be held in Jyväskylä from October 31 to November 1, 2024. The student union Kaakko has a total of nine (9) votes at the general assembly. At the general assembly, one participant may carry up to four (4) votes. Each official delegate must have a deputy.

The board has selected Nelli-Noora Kortelainen, Anne Halinen, and Laura Laakson as the primary members of the delegation. The deputies are Taneli Arosara, Terppa Kuismin, and Joonas Rätty.

The general assembly delegation has convened and compiled comments on the general assembly materials. The general assembly positions and materials will be briefly reviewed.

Decision Proposal: The general assembly comments and materials are acknowledged.

Decision:

#### **11. § Resignation of representative council members.**

Introduction: Representative council president Esa Hämäläinen announced his resignation from rep.co. in May 2024. Since Esa's resignation, position of representative council president has been handled by vice president of representative council Terppa Kuismin for the time being.

Representative council member Ella Rätty announced that she will be graduating and will have to leave her position in rep.co.

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Representative council member Jihan Azzan has registered as absent, and therefore cannot continue as the member of representative council.

Council vice members Jimi Andersson, Henrik Haaja and Lasse Lampen have all registered as absent, and cannot continue as councils vice members.

Decision proposal: Note Esa Hämäläinen, Ella Rätty, Jihan Azzan, Jimi Andersson, Henrik Haaja and Lasse Lampen resignation from the tasks of representative council.

Decision:

#### **12. § Election of the new President of the Representative Council**

Introduction: Following Esa Hämäläinen's resignation from his duties, we need to elect a new President for the 2024 term of the Student Union Kaakko Representative Council. All the candidates have had the possibility to write a short introduction, and introductions that arrived by 28.8. can be found as an attachment of the agenda. If necessary, a vote will be conducted if multiple candidates receive support.

Decision proposal: Elect the President of the 2024 Representative Council for the remaining term.

Decision:

#### **13. § Reorganization of the Representative Council**

Introduction: With the resignation of Esa Hämäläinen, Ella Rätty and Jihan Azzan from the Representative Council, it is necessary to appoint new regular members to replace them. According to section 8 of the Representative Council's rules of procedure, "When a member of the Representative Council is temporarily disqualified or otherwise unable to attend a meeting, their alternate member is the alternate member with the highest quotient in their electoral alliance. If this is not possible, the member with the highest final comparison number after the elected members or as stipulated in the election rules is called upon." There are no alternate members in the electoral alliance represented by Esa Hämäläinen and Ella Rätty. Therefore, a member will be selected based on the final comparison number.

It is proposed to appoint Sini Hyvärinen (independent) in place of Esa Hämäläinen, Ilona Soininen (Sokka irti!) in place of Ella Rätty and Emmi Matinheikki (Yhteinen Kaakko) in the place of Jihan Azzan.

Decision proposal: Select Sini Hyvärinen Ilona Soininen and Emmi Matinheikki as regular members of the Representative Council.

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Decision:

### 14. § Representative council elections

Presenter: Anna Päivike

Introduction: Representative council elections are coming, and the candidate nomination process has started. It is encouraged that 2024 representative council join in the rep.co marketing campaign, especially in telling about what rep.co actually does.

Representative council elections 2024 important dates are the following:

26.8.2024 The candidate nomination process starts

2.10.2024 The candidate nomination process ends

4.10.2024 Candidates and election numbers will be announced

28.10.2024 Advance voting starts at 8.00 a.m.

6.11.2024 Official election day, voting ends at 15.00

6.11.2024 Counting of votes

7.11.2024 Results will be published

Decision proposal: Choose 3 rep.co members that help the board with the election marketing campaigning. These 3 people are expected to commit to the subject. If any of the 3 chosen members find that they lack the time to participate on the subject, they are to inform representative council presidents so new members can be chosen.

Decision:

### 15. § Other business

### 16. § Next meeting

Proposal: 17.10.2024 at 17:00

Decision:

### 17. § Closing the meeting