

Meeting of the representative council of the student union of Southeast Finland University of Applied Sciences

Time: 14.11.2024 klo 17:00

Place: Teams, Salakuljettajantie 4, 48100 Kotka, Paraatikenttä 7, 45100 Kouvola, Patteristonkatu 3, 50100 Mikkeli, Savonniemenkatu 6, 57100 Savonlinna

Present:

Minutes of the meeting:

1. § Opening the meeting

2. § Speaking and attendance rights

Proposal: Everyone attending has the right to speak and attend this meeting.

3. § State of legitimacy and quorum

Proposal: Meeting is legit and quorum.

4. § Election of chair, secretary, and tellers

Proposal: The meeting elects XX (name of the rep.co president here), the president of the representative council, as the chair of the meeting, and XX (name of the executive director here), the executive director of the student union, as the secretary of the meeting. Two record inspectors are appointed for the meeting, who will also act as vote counters if necessary

5. § Acceptance of the meeting agenda

Proposal: Acceptance of the meeting agenda without changes.

6. § Announcements

- Code of Conduct has been translated in English, and it will be put to use
- Chairperson of rep.co. was present at the Kaakko's annual gala, and they read out greetings for rep.co

7. § Meeting Fees and Compensation for Trustees in 2025

Presenter: Sauli Sarjus

In 2025, no meeting fees will be paid. The proposed compensation for trustees for a ten-member

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board is as follows:

Chair of the board: €500/month (12 months, with a paid summer holiday in July)

Vice-chair of the board: €250/month (10 months)

Board member: €100/month (10 months)

Total costs: €22,500, including payroll processing costs (average estimate). For comparison, the total costs for 2024 are estimated at €39,200. This sum includes board members' fees, the remuneration for the representative council's executive committee, and the free membership of the representative and payroll processing.

Proposal: Approve the proposal for meeting fees and trustee compensation for 2025.

Decision:

8. § Membership Fees for 2025

Presenter: Sauli Sarjus

The student union membership fees were last reviewed in 2023. Due to the financial situation of the student union, the membership fees need to be reassessed for 2025. New membership options are being proposed for 1.5-year, 2.5-year, and 3-year memberships, which the student union may offer as additional sales products if the student union board deems them necessary. Furthermore, the board proposes the possibility of creating various discount campaigns for membership products to increase sales (e.g., Black Friday, Back to School, Early Bird, etc.).

The student union membership consists of a €15 semester fee plus a €5 handling fee. The multi-year membership is based on the €15 semester fee. For example, a 2-year membership would cost €15 + €15 + €15 + €15 + €5 = €65. In the case of multi-year memberships, the handling fee is only paid once. In previous years, the multi-year membership structure has not been logically progressive, which has made it difficult, especially in terms of calculating membership refunds. This change will slightly increase the prices of multi-year membership products, especially.

The proposed membership fees for 2025 are as follows:

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MEMBERSHIP

SEMESTER	PRICE
Semester	20,00€
1 year	35,00€
1,5 year	50,00€
2 years	65,00€
2,5 years	80,00€
3 years	95,00€
3,5 years	110,00€
4 years	125,00€
4,5 years	140,00€

MEMBERSHIP + CARD

SEMESTER	PRICE
Semester	35,00€
1 year	50,00€
1,5 year	65,00€

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2 years	80,00€
2,5 years	95,00€
3 years	110,00€
3,5 years	125,00€
4 years	140,00€
4,5 years	155,00€

Student Card: €15

Handling Fee: €5

Postage Fee: €5

Supporter Membership Fees:

Individual: €50

Organization: €250

Proposal: Accept the membership fees as proposed

Decision:

9. § Budget for 2025

Presenter: Sauli Sarjus

Proposal: Accepting the budget for 2025.

Decision:

10. § Action plan for 2025

Presenter: Nelli-Noora Kortelainen

Proposal: Accepting the action plan for 2025

Decision:

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11. § Selection of the Auditing Firm and Auditor

Presenter: Sauli Sarjus

For several years, the student union Kaakko has been using BDO Oy as its auditing firm. For 2025, it is proposed that BDO Oy continue as the auditing firm, with HT Tuomo Sirviö being proposed as the responsible auditor.

Proposal: Appoint BDO Oy as the auditing firm and HT Tuomo Sirviö as the responsible auditor.

Decision:

12. § Contracts for Trustees in 2025

Presenter: Sauli Sarjus

Proposal: Approve the contracts for trustees for the year 2025.

Decision:

13. § First Approval of the Rule Amendment

Presenter: Laura Laakso

Proposal: Approve the rule amendment first time

Decision:

14. § Selection of Student Representatives for the Examination Board

Presenter: Sauli Sarjus

Proposal: Select 2 alternate members for the Examination Board.

Decision:

15. § Selection of Student Representative for the Teaching Leadership Group

Presenter: Sauli Sarjus

Proposal: Select 1 regular member and 1 alternate member for the Teaching Leadership Group.

Decision:

16. § Selection of Student Representatives for the R&D Leadership Group

Presenter: Sauli Sarjus

Proposal: Select 1 regular member and 1 alternate member for the R&D Leadership Group.

Decision:

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17. § Other business

- Thank you all for the representative council year!

18. § Next meeting

Proposal:

19. § Closing the meeting